

COMBINING SEVERAL PAPERS INTO A THESIS OR DISSERTATION

1. Thesis Manual requirements must be followed.
2. Manuscript must have the first chapter entitled INTRODUCTION and the last chapter entitled SUMMARY and or CONCLUSION. These two chapters contain the general introduction and the general conclusion.
3. There will be only one Abstract (all-inclusive).
4. Acknowledgments for any of the chapters must be placed in the preliminary page acknowledgments (not at the end of a chapter).
5. There will be only one reference section (all-inclusive) after the last chapter.
6. Any appendix material will follow the reference section. Do not leave appendix material within the main body of the text.
7. Each paper or experiment may be included as a separate chapter. Each chapter may have subdivisions such as Introduction, Materials and Methods, Discussion, Results, and Summary and Conclusion. If there is an abstract within the paper, change the subheading to Overview or Synopsis (or leave subsection untitled).
8. One specific journal will be selected to follow. It will be used to determine the placement of figure titles, the placement of table titles, and the formatting of the reference section. If the reference section calls for numbered citations, the numbering will be consecutive from the first chapter to the last. Table and figure numbering is most commonly done by chapter (example, 1.1, 1.2, etc.) Numbering may also be consecutive from first chapter through the last (1, 2, 3, etc.).
9. If the material in any chapter has been published, the student must obtain a letter of permission from the publisher allowing the student to use the work in the thesis or dissertation. Doctoral students should inform the publisher that ProQuest Learning and Information Company will microfilm the dissertation and that copies of the dissertation will be sold on demand. A copy of the letter must be provided to the Thesis Office. In addition, proper credit (as instructed in the letter of permission) must be given in the text.